



OMCA CODE OF CONDUCT

As a Board members appointed to the Ohio Municipal Clerks Association, you are considered an advisory representative to the members. OMCA supports and expects that its Board members to support our Mission and Vision Statements and maintain proper conduct. By signing this Code of Conduct, you are stating that you agree to abide by the following codes.

- I will be present for the required meetings consistent with all By-Laws and Policies and Procedures applicable to a Board Member;
- I will be prepared and informed on all items/issues being considered by the Board;
- I will respect the rights, dignity, and worth of members and all Board/Association members;
- I will welcome, respect, listen to and consider different points of view as part of the decision making process;
- I will be a professional, positive role model, maintain ethical standards, and actively promote OMCA through my actions and words;
- I will vote on items/issues being considered without bias or influence;
- I understand my language, actions, preparation, and follow-through will demonstrate responsible standards;
- I understand I do not have any greater authority than any other member of the Board and will not misrepresent that fact;
- I will comply with all By-Laws and Policies & Procedures applicable to a Board Member and those governing the conduct of meetings.

Signed

Date

Print Name