



Janice M. Bates, MMC
Clerk of Council – City of Tipp City

Janice Bates earned her Bachelor of Fine Arts Degree in Art and Art History with a concentration in Photography from Wright State University in 1999. Prior to working for the City, she was employed at Kaplan Higher Education (formerly known as the Ohio Institute of Photography & Technology) where she was the Executive Assistant to the Campus President. During her time at the college, Janice wrote and taught several classes to include various Art History and History of Photography courses as well as New Student Success and Career Development classes.

Janice has been the Executive Assistant/Clerk of Council for the City of Tipp City since 2011. She became a member of the OMCA and IIMC in 2012 and earned her CMC designation in January 2015. She continued her professional training and earned her Athenian Fellow in May 2016 and her MMC designation in August 2016. In 2017, she became an approved IIMC Athenian Dialogue Facilitator. Within IIMC Region V, she is one of five approved Athenian Dialogue facilitators and only one of two in the entire state of Ohio.

During her time with the City, Janice has been an active member in both the OMCA and IIMC. She has served on the OMCA Executive Board as a City Board representative and on multiple committees including Fundraising and Professional Development. She has also chaired the Membership Services and Communications Committees. Currently, she serves as Vice President for the Association and will ascend to President in July. Additionally, she serves on the IIMC Membership Committee. As a member of this committee, it is her responsibility to reach out and welcome all new members of IIMC Region V on a monthly basis.

Locally, Janice serves as Region Director for Region 6. Within that role, she spearheads what are known as “Lunch & Learn” sessions. The “Lunch & Learn” program developed out of the need for Clerks and Clerk Treasurers to share best practices, collaborate and network with others within their region.

In addition to her clerk responsibilities, Janice is the editor of the City’s monthly newsletter and participates on many City committees serving as liaison between staff, Council and the general public. She is currently active as a committee member on the Tipp Teen Leadership Academy. This program is designed to connect local businesses, schools, community and government to incoming HS Seniors and to encourage their participation and growth within the community.

In addition to her responsibilities for the City, OMCA and IIMC, Janice is also the mom to two active daughters. Whether it is watching a band performance, or volleyball tournaments, Janice can always be seen cheering them on.