

**OHIO MUNICIPAL CLERKS ASSOCIATION
GENERAL BUSINESS MEETING**

**Call to Order and
Attendance**

President Kathy King called the general business meeting to order at 8:35am on July 16, 2018 and welcomed everyone to the 2018 OMCA July Institute.

Those in attendance recited the Pledge of Allegiance.

Welcome from Dublin Mayor, Greg Peterson and a Proclamation to the Ohio Municipal Clerks Association.

Roll Call

Those present were as follows:

Officers: President Kathy King, Vice President Janice Bates, Treasurer Anthony Rodgers and Secretary Becky Semer

Board Members: Tara Grimm, Julie Taylor, Angela Wasson, Dee Werbrich, Helen Dunlap, April Beggerow, Kim Grime, Nicole Browder, Deb Hladky, Stacey Task

Absent: Past President, Molly Kapeluck, and Board Member Rose Baxter

President King honored Past Presidents in attendance: Heidi Milner, Mary Johnston, Diann Jamerson, Sharon Cassler, Lisa Benedetti, and Anne Clarke

President King honored Committee Chairs Persons: Janice Bates, Angela Wasson, Nicole Browder, Sharon Cassler, Tony Rodgers.

Minutes

Angela Wasson moved and Anne Clarke seconded a motion to approve the minutes from the July 17, 2017 General Business Meeting. Vote on motion: All ayes

**Administrative
Committee**

Administrative Committee – Cathy VanAuker

The nominating committee Cathy VanAuker, Mary Johnston and Vicki Harris. They put together the Slate of Names and submitting the candidates for City Board Member, Village Board Member, Vice President, Treasurer and Region V Director

Cathy VanAuker presented the candidates and opened the floor for nominations

Vice President Candidates

Dee Werbrich, City of Moraine

Helen Dunlap nominated Tara Grimm for Vice President. Cathy VanAuker stated that she has received Tara Grimm's letter of interest and her letter of support from her municipality, the City of Kent.

Treasurer

Anthony Rodgers, City of Huber Heights

Village Board Member

Deb Hladky, Oakwood Village

Mollie Prasher, Village of Granville

City Board Member

April Beggerow, City of Reynoldsburg

Kari Egbert, City of Sidney

IIMC Region V Director

Janice Bates – Was approved by the Executive Committee yesterday.

Cathy VanAuker handed out ballots. Asked everyone to please add Tara Grimm under Vice President and for that position, vote for only one.

President King went on with the committee reports while the membership was voting and the ballots counted.

Communications Committee - Janice Bates

She is in charge of newsletter and social media. We currently have 145 follows and you can get information. The newsletter is published quarterly and maintains the website.

Legislative Review – Angela Wasson

Nothing

Helen Dunlap called a Point of Order. After last night's Executive Committee Meeting from the Legislative Committee I thought there was a question regarding the Vice President and I just ask for clarification.

President King stated that there was discussion and there were not changes made to the nominations, the Slate of Officers as presented. Helen Dunlap asked about the qualifications for all the people. President King, there are no changes. No one objected to the Slate of Officers as submitted.

Membership Services Committee – Nicole Browder

We have 308 members and 59 new members. We have 53% not certified, and 15% are Master Municipal Clerks and 35% are Certified Municipal Clerks.

Professional Development Committee – Sharon Cassler

Sharon Cassler stated she is standing in for the chair person. She recognized the members of the committee, Donna Tjotjos, Tracey Wonner not present. Dee Werbrich, Diane Jamerson, Belinda Anderson, Deb Hladky, Sharon Cassler and Kathy King. There are 65 registrants and 17 vendors and encouraged everyone to visit the vendors. There are many sessions for the next few days. There are also evaluations to be filled out and turned in to Josh Filla. Our Kent State representative, Josh Filla, makes sure that our sessions are in line with the guidelines for IIMC. There are 14 that are going MMC's on the move tour. We have to leave by 11:10 to eat lunch and be on the road around noon. There are bursar's hours to submit receipts or be reimbursed. His hours are in the program and he will be at the registration table. We have fund raisers for a couple of members that are battling cancer, Molly Kapeluck and Amy Schenk. There will be a Chinese auction. You can purchase tickets and put your ticket into a bag in front of a basket that they are interested in. They will split the proceeds between Molly Kapeluck and Amy Schenk.

Ways and Means Committee – Anthony Rodgers

As of June 29, 2018, we have \$80,890.75 and does not include the expenses we will have from the July Institute. We have \$1,557.28 in the Marilyn McLaughlin Scholarship Fund as of June 29, 2018. We are using a Quick Books program and able to upload all the financial transactions. It has beneficial in creating financial reports, see how funds are being utilized and helping to set budgets. It has made the audit process easier, and we had a successful audit of the finances by the Audit Committee consisting of Heidi Milner and Amy Schenk who conducted a two-year review. This year we will be appointing an Assistant Treasurer to assist him and also assist in succession planning. Treasurer hours each day, and visit him if you have any questions, need to submit receipts, etc.

Unfinished Business

President King recognized the 16 first time attendees.

President King noted that the members of the Executive Committee are wearing the teal OMCA shirts. If you have any questions, please feel free to contact any one of us and we will help you any way we can. We also conducted a fund raiser for Molly Kapeluck by selling t-shirts, and the association raised almost \$700 through that program.

President King asked for the results of the voting for board positions, Vice President and Treasurer. The only contested position was for Vice President. Mary Johnston asked if everyone had an opportunity to vote. She then announced that Dee Werbrich was voted in as Vice President.

Mary Johnston asked for a motion to destroy the ballots. LaVette Hennigan motioned to destroy the ballots, seconded by Sharon Cassler. Vote on motion: All ayes

President King asked for the newly elected city and village board members to come forward to take their oath. April Beggerow, Kari Egbert, Deb Hladky and Molly Prasher took the oath of office.

IIMC and Region V News – Mary Johnston

IIMC President Stephanie Kelly was unable to attend our institute and sends her best wishes for a successful conference. She is doing a site visit for the 2019 IIMC Conference in Birmingham, Alabama. We have 29 clerks attend the IIMC Conference in Norfolk, Virginia. We have over 900 delegates and vendors attend. The 2020 conference is in St. Louis, Missouri; 2021 is in Grand Rapids, Michigan; and 2022 is in Little Rock, Arkansas. IIMC Budget and Planning Committee meeting will be in September at IIMC Headquarters and finances are in great shape. IIMC mid-year meeting will be held in Little Rock, Arkansas at the end of October. The IIMC Board member from 2 and 6 gave their resignations, and those positions have been filled. There were three amendments before the membership and two of them passed. Go on IIMC's website and read the Archive Social eBook – "Clerk's Guide to Record Keeping", and there are conference photos out there also. Mary Johnston reported that there are 14,716 members around the world; 183 members from Ohio and 98 members have earned their CMC and 45 have earned their MMC. She also thanked everyone for their support during her candidacy for IIMC Vice President.

President Kathy King congratulated Mary Johnston on being voted IIMC Vice President. Sharon Cassler stated that it is a tradition to have a reception for the IIMC Incoming President. She will be sworn in as President in St. Louis, Missouri.

Janice Bates made a motion to adjourn, seconded by Dee Werbrich.

Approved: _____

President

Rebecca Semer, Secretary





July 16, 2018
Dublin, Ohio