

**OHIO MUNICIPAL CLERKS ASSOCIATION
CLERK OF THE YEAR NOMINATION FORM**

Please accept my nomination for the 2021 Clerk of the Year award.

Nominee: _____ CMC/MMC Title: _____

Municipality: _____ Date of Hire if known: _____

Municipality Address: _____

Council President/Mayor/Administrator/City Manager's Name _____

Contact Number: _____ Contact Email: _____

Nominee Contact Number: _____ Nominee Email: _____

This candidate meets the following criteria:

1. At least five (5) years' experience as a Clerk of Council, Municipal Clerk, Deputy or Assistant Clerk, Clerk/Treasurer or Village Fiscal Officer.
2. Demonstrates greater than average competence in the position.
3. Active in OMCA and regularly participates in OMCA activities.
4. Demonstrates interest in improving professional and personal skills in the advancement of the profession.
5. Contributes to the improvement of his/her community and is held in respect by community leaders.
6. On a separate sheet, provide a brief summary of why you are nominating this clerk.

Submitted by: _____ CMC/MMC Title: _____

Signature: _____ Municipality: _____

Contact Number: _____ Email: _____

The Clerk of the Year Committee will contact each nominee to obtain biographical information.

Nominations must be received by March 31, 2021, and should be sent to:

Helen Dunlap, CMC
Clerk of the Year Chair
City of Broadview Heights
9543 Broadview Road
Broadview Heights, OH 44147
hdunlap@broadview-heights.org
440-526-3865