



**Setting the Stage for Success**

**Starring: OMCA Members**

**July 15, 2018 through July 19, 2018**

**Crowne Plaza**

**600 Metro Place N**

**Dublin, Ohio 43017**

**Preliminary Program**



The 2018 OMCA Annual Institute will begin on Sunday with an Athenian Dialogue on the book *Hidden Figures*, which will be facilitated by Holli Martin. The registration cost for the dialogue will be only \$50.00, if full institute registration is paid.

Please join us Sunday, July 15, 2018 for a “Chill and Grill” event at Amberleigh Pavilion located at 4517 Vista Ridge Drive, Dublin, Ohio 43017 (4 miles from hotel) from 6:00 p.m. to 8:30p.m. Vegetarian meals will be available. Don’t forget to mark food restrictions on your registration so that we can accommodate for lunch and dinner at the banquet.

The Committee has taken the suggestions of the members who mentioned that they have no time to explore the Cities the Institutes are being held in. So dinner will be on your own Monday and Tuesday in order to give everyone time to explore the area. Lunch will be served Monday through Wednesday, and the Committee negotiated with the hotel in order for the breakfast to be included in your room rate.

The Annual Banquet is going to be a great time to network with other Clerks before heading back to your municipalities. The Annual Banquet this year is going to feature a keynote speaker, so points will be awarded for attending. President King has requested that banquet attendees dress as if you were going to the Emmy Awards, which corresponds with her theme. If you are unable to do so, business attire is appropriate for this event.

Reservations can be made at the Crowne Plaza Dublin, 600 Metro Place North, Dublin, Ohio 43017. Room rates are \$109.00/night (includes breakfast). Phone number is (614) 764-2200. Attached is the Tax Exempt form from the City of Dublin.

Molly Kapeluck & Kristina (Kris) Jones- Co-Chairs

Sharon Cassler

Tracey Wonner

Dee Werbrich

Deb Hladky

DiAnn Jamerson

Josh Filla

Belinda Anderson

Donna Tjotjos



### Tips for Surviving Institute

- Wear comfortable shoes. While the ballroom is attached to the hotel it is a little distance from the rooms
- Remember a sweater in case the ballroom is cold, some even bring blankets to keep their legs warm.
- There will be no snacks or soda during the breaks this year, please remember to bring your own snacks.
- Breakfast will be served from 6:00 a.m. to 11:00 a.m. at the Dublin Metro Grill located in the hotel on the way to the ballroom.

## **Sunday, July 15, 2018**

9:00 a.m. to 4:00 p.m. – Athenian Dialogue- Hidden Figures, facilitated by Holli Martin

4:00 p.m. to 6:00 p.m.- OMCA Executive Board Meeting

6:00 p.m. to 8:30 p.m.- Grillin & Chillin at Amberleigh Pavilion  
Located at 4715 Vista Ridge Drive, Dublin, Ohio 43017

*Registration will be at the cookout event on Sunday night.*

## **Monday, July 16, 2018**

8:30 a.m. to 10:00 a.m.- Opening Ceremony  
Business meeting

10:00 a.m. to 10:15 a.m. – Break

10:15 a.m. to 12:00 p.m.- Yes, you can overcome stress and enjoy life simultaneously  
Speaker: Kelley Singleton Thomas with the City of University Heights

12:00 p.m. to 1:00 p.m. – Lunch with vendors

1:00 p.m. to 3:00 p.m.- Police Assisted and Addictions Recovery Initiative  
Speaker: Nicole Walmsby

3:00 p.m. to 3:15 p.m. – Break

3:15p.m. to 4:15 p.m.- Community Paramedic Programs  
Speakers: Chief Centers with Monroe Fire Department  
Chief Riley with Marysville Fire Department

*Dinner on your own*



**Tuesday, July 17, 2018**

8:00a.m. to 10:00 a.m.-

Clerk- Minutes Preservation- Speaker: Kofile

10:00 a.m. to 10:15 a.m. – Break

10:15 a.m. to 12:15 p.m.-

Basic Records Retention and Electronic Records Retention- Speaker: Ohio Historical Society

For CMC and MMC only:

Role of a Lifetime: The Art of Leading by Example- Speaker: Belinda Anderson, City of Oberlin

12:15 p.m. to 1:15 p.m. – Lunch with vendors

1:15 p.m. to 4:30 p.m. – MMC on the Move

1:15 p.m. to 3:15 p.m.- Managing Personality Types- Tara Kuipers, TK Consulting, LLC

3:15 p.m. to 3:30 p.m.- Break

3:30pm to 4:30 p.m. – Volunteer Management- How to get Community Involvement?  
Speakers: Dublin's Christine Nardecchia and Alison Leroy

*Dinner on your own*



**Wednesday, July 18, 2018**

8:00 a.m. to 10:00 a.m.- The Art of Communication- Janice Bates, City of Tipp City

10:00 a.m. to 10:15 a.m. – Break

10:15 a.m. to 12:15 p.m. – Rebuilding after natural disaster- Catherine Reed- Disaster Program Manager – Red Cross/ EMA

12:15 p.m. to 1:15 p.m. – Lunch

1:00 p.m. to 3:00 p.m. – OML Update- Speaker: Kent Scarrett

3:00 p.m. to 3:15 p.m. – Snack provided by Reminderville- Stacy Task

3:15p.m. to 4:15 p.m. – Panel Discussion- Discussing the Strategic Planning as it pertains to Municipal Clerk positions.

6:30 p.m. to 7:00 p.m.- Social time

7:00 p.m.- Annual Banquet with keynote speaker



**Thursday, July 19, 2018**

8:30 a.m. to 11:30 a.m.- HB9 training- Attorney General's Office

11:30 a.m.- Depart- Safe travels home

*Please join us at the Millennium Hotel in Cincinnati for the 2019 Annual Institute- July 14-18, 2019.*

